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Dec. 9, 2020

Dear Community Middle Parents,

As of December 10, 2020 all Bedford County Schools will transition to distance learning through December 18, 2020. Community Middle School will be distributing laptops to those students who indicated through technology surveys that one was needed. Students have been sent home today with logins, information for accessing TEAMS, general instructions, and materials needed to continue their learning progress.

The issued laptop is Community Middle School property and should only be used for academic purposes and not intended for personal use. All Bedford County Technology Policies and Community School rules apply, so students will be held accountable for inappropriate use or damage.

We are aware that there may be families with internet connectivity challenges. We are preparing usb drives and packets for students in these situations. These materials should be picked up at CMS on Monday, Dec. 14[,] 2020, from 7:30 am-3:00 pm.

All assignments to be graded, usb drives, and laptops must be returned before winter break. Drop off days are Thursday, Dec. 17, 2020 from 7:30 am-3:00 pm and Friday, December 18, 2020 from 7:30 am-10:00 am. Winter break begins December 21, 2020 and students return to Community Middle on January 5, 2021.

We have sincerely appreciated your help and patience during this unprecedented school year. As your student moves through the distance learning process, we know you will have many questions, so please reach out through email to your child's teachers and school administration for help. Our school's website <u>https://communityms.bedfordk12tn.com</u> is a great resource for accessing emails and updated information. Thank you for your continued support and cooperation during this process. Have a wonderful holiday season.

Regards,

Tony Garrette Community Middle School Principal Ashley Fears Community Middle School Assistant Principal